

Shaping Stortford Steering Group

Charringtons House

Wednesday 25th September 2019 | Meeting Rm. A&B | 15:30~17.30

MINUTES

Present

James Gardner	EHC Project Manager	JG
Samantha O'Neill	EHC PA - Minutes	SON
Cllr Colin Woodward	Hertfordshire County Council	CBW
Cllr Graham McAndrew	EHC	GMc
Cllr George Cutting	EHC	GC
Cllr Chris Wilson	EHC	CW
James Parker	BS Town Council CEO	JP
Paul T Dean	BSCF - Chairman	PTD
Karen Burton	BID Chair	KB
Gina Thomas	BID Manager	GT
Peter Douglas	Residents Reference Group	PD

Apologies

Helen Standen	EHC Deputy Chief Executive	HS
Trevor Brennan	HCC	TB
Cllr Alistair Ward-Booth	EHC	AWB
Nicci Statham	BS Chamber President	NS
Daliah Bartlett	BS Chamber Secretary	DB
Adam Wood	LEP Representative	AW
Sally Andrews	EHC Parking Manager	SA
Kay Mead	EHC Planning Officer	KM
Patsy Dell	Hertfordshire County Council	PD

CBW welcomed all to meeting and all apologies noted.

1. Previous Meeting Minutes – 28th August 2019

(ALL)

CBW and SSSG members thoroughly reviewed previous meeting minutes which were verified as true and accurate record of meeting held and much of the item updates provided at this meeting were discussed whilst reviewing last meeting minutes.

CBW advised all that due to competing commitments TB can only attend every other SSSG meeting and that CBW attending meeting next week to discuss South Street

pedestrianisation and lane closure of Station Road - CBW advised that either he or TB will provide full update at next SSSG.

ACTION: CBW / TB to provide update on this meeting

JG advised the Aecom reports were received yesterday and once these reports have gone to the Exec they can then be circulated to the SSSG.

ACTION: JG to circulate Aecom reports to SSSG once approved by Exec

G McA advised that Inspector Hunt is carrying out review of Hertford nightlife which can be templated for BS Purple Flag Accreditation application next summer. EHDC is meeting with Solum in a couple of weeks and will provide SSSG with update should it be known when the opening dates for hotel / Goods Yard are.

ACTION: G McA to provide update following Goods Yard meeting with Solum

2. Prioritised Projects Discussion

(JG)

JG advised that he and HS had reviewed all 21 transport option packages which had been agreed at last meeting would allow the SSSG to maintain its momentum and focus on items that the SSSG could realistically deliver. JG gave presentation showing outcomes of this review with HS and advised all that HS would like someone from HCC Planning to attend future SSSG meetings.

PK08, PK09, PK19 & PK21 – have extracted interventions that SSSG could deliver.

PK04, PK05, PK07, PK12, PK13, PK14, PK15 & PK20 – extracted interventions that SSSG could deliver – school packages, voluntary schemes, drop offs & speed restrictions.

PK01, PK02, PK03, PK06, PK10, PK11, PK16 (M11), PK17, PK18 – Out of SSSG scope, CBW advised all that whilst these packages were out of scope he still wants these packages “plugged into the SSSG . PTD stated that SSSG should be looking at the benefits of those packages / projects to BS that it could deliver and consider lobbying where necessary. PD stated that the SSSG should be very clear about what packages / projects we are / are not able to contribute to as the SSSG’s meeting minutes are publically displayed and therefore of great importance that the SSSG gives priorities to its own projects.

JG explained that the activities were grouped to support the packages that the SSSG can be involved with as follows:

- South Street Pedestrianisation – This being the key focus of delivery
- Sustainable Travel Support – cycle signage, cycle parking, wayfinding etc
- Schools & MPH Assessment
- BSTC / EHDC / HCC land ownership review – cycle routes etc

JG advised will need group leads to start scoping out packages that can be delivered by SSSG. JP stated it was important to establish what the “quick wins” were as a starting point for these packages / projects to begin. JG advised all that he would circulate this presentation to all so that the formulation of the volunteering groups can begin.

Both PD & PD volunteered for the STS group. G McA advised that there is a map in EHC offices that shows all land owned by BSTC/ EHC / HCC to aid that group. G McA, GC, JG and GT volunteered for the South Street group.

ACTION: JG to circulate 21 packages presentation

ACTION: ALL to review JG’s 21 packages presentation for volunteering deliberations

3. Aecom Reports (JG)

JG advised, agreed by all that this has been covered whilst discussing items 1 & 2.

4. Waterside Stortford Update (JP)

JP advised that the signage boards are up and that whilst much positive feedback has been received there is some refinement required, the frames on the lecterns are being replaced, they are too thick and water collects along the bottom. It has been identified that there is a lack of seating along the southern part of the canal.

The mural on the church wall alongside the river will commence once a design has been agreed upon. The painting of the bridge will commence when Network Rail return the signed documentation to BSTC.

The 250th anniversary of Stort Navigation will be held on the 26/10/19 and be attended by both the Mayor and local press and will include river tours, guided tours from museum and craft activities at Rhodes.

It was agreed that whilst this group had successfully achieved and delivered its ideas there would be a review in December of the 250th anniversary event and its future lay in considering follow on projects in addition to maintaining existing projects.

5. SSSG Terms of Reference Review / Comment (ALL)

CBW advised all that the planning and development of the ToR / remit of SSSG remains outstanding. JP advised that he would put some ideas on an email and send to CBW. CBW advised all that he would like all their comments sent directly to him allowing him to submit to the Leader. CBW advised all that he wants SSSG to have its own logo/brand making the SSSG easily identifiable.

ACTION: ALL to review and feedback to CBW their revisions for the ToR

6. AOB

(ALL)

CW advised all that he has a Facebook page for survey / pledge to promote changing travel habits - to walk more etc and advised all that he would appreciate everyone taking the time to complete the survey and sign this pledge. He advised all that he would share the results of this survey with JG for circulation to the SSSG.

ACTION: CW to share survey/pledge results with JG for SSSG circulation.

GC advised that good news stories about Bishops Stortford will soon be better circulated as EHC has received 38 applications for the EHC Communications Manager's position.

KB advised all that Gindependence Day will be the 28/09/19 and would appreciate if SSSG would share this information with all. Also BID is working on the nominations for their Customer Service Awards.

CBW advised all that the interlink bus consultation closed on the 10th November. He will feed back Springboard Report on retail unit vacancies which for town is quite good compared to others. He mentioned that HCC Matt Lale and Angie Reynolds both involved with smaller buses around town – SSSG said they would like them invited to meeting.

Date of Next Meeting
Charringtons House
Wednesday 23rd October 2019
Mtg Rm. A&B
15.30~17.30